01 / Situation & scope

Less rekeying. More time for advice.

Accountants / Luxembourg

These cases show how we would apply our method to different professional situations. Business profiles, countries, timelines and gains are illustrative assumptions. They do not describe completed client engagements.

A 15-person practice receives invoices in varied formats. Data entry and incomplete-document follow-ups slow accounting preparation.

Simulated schedule	8 weeks
Support planned in the scenario	10 consulting days
Assumed internal commitment	5 person-days

Consulting days are spread across the schedule and do not mean full-time attendance. Internal days are additional. Scope and a quote must be agreed for a real engagement.

Proposed audit scope

Supplier invoice preparation, without final posting or automatic filing.

What we would examine

150 redacted invoices covering common formats, duplicate cases and a correction log.

02 / Process & decisions

The process, department by department

Finance & accounting

Simulated starting point	Rekey invoice data
Proposed process	Extracted fields and suggested matches
Human approval	Reviewing accountant

Client relations

Simulated starting point	Repeated requests for supporting documents
Proposed process	Missing-document list for confirmation
Human approval	Client portfolio manager

Management & planning

Simulated starting point	Limited visibility of closing workload
Proposed process	Track time, rework and exceptions
Human approval	Engagement manager

The approach to compare

Compare existing structured import with AI-assisted extraction. Check totals and duplicates with rules; reserve AI for unstructured documents.

What stays with the professional

The accountant validates coding, VAT and entries. Suggestions remain drafts in a test environment.

03 / Timeline & deliverables

From audit to an independent team

A simulated engagement timeline, with a decision and deliverable at every stage. Rollout depends on test results.

Week 1 | 2 consulting days - Observe & measure

150 redacted invoices covering common formats, duplicate cases and a correction log.

Proposed deliverable : Process map, baseline measurement and issue register.

Week 2 | 1 consulting days - Scope & decide

Compare simplification, existing features and AI. Define scope, access, full costs and stop criteria before building.

Proposed deliverable : Audit report, priority matrix and test protocol.

Weeks 3-5 | 3 consulting days - Prototype

Compare existing structured import with AI-assisted extraction. Check totals and duplicates with rules; reserve AI for unstructured documents.

Proposed deliverable : Limited prototype, test set and approval workflow.

Weeks 6-7 | 2 consulting days - Test & decide

No approved duplicates or accepted total mismatches; verify essential fields on a separate test set.

Proposed deliverable : Comparative assessment: proceed, adjust or stop.

Week 8 | 2 consulting days - Train & hand over

Train users on routine and exceptional cases. Appoint an owner and document the manual fallback. If testing fails, hand over findings and a correction plan.

Proposed deliverable : Usage guide, team workshop and 30-day follow-up plan.

During the 30 days after an approved pilot: review metrics weekly, examine exceptions and decide whether to maintain, correct or expand the scope. This follow-up period is outside the scenario schedule and consulting days.

04 / Simulated gains & measurement

Simulated net time saving

36 h / month

Reduce document handling to focus on exceptions and client advice.

Assumed monthly volume	1200 prepared invoices
Baseline time per unit	5 min
Target time, including human review	3 min
Monthly monitoring and maintenance	4 h

1,200 × (5 − 3) ÷ 60 − 4 = 36 h / month

If only half the volume benefits from the process, with the same monthly monitoring: 16 h / month

This calculation is a simulation, not a client measurement. Target time includes corrections and review. Time released is not a demonstrated cash saving; it depends on actual volume and adoption.

How we would verify the result

Compare both methods on a set separate from preparation examples. Measure total time, corrections, critical errors and actual use. Keep difficult cases in the assessment; suspend if quality or confidentiality deteriorates.

Professional acceptance criterion : No approved duplicates or accepted total mismatches; verify essential fields on a separate test set.

Cost advice, data preparation, integration, licences, training and maintenance before committing. Price, return on investment and revenue effects must be established for each engagement.

Before a pilot, define permitted data, access and any supplier reuse. Country-specific and professional rules must be checked for the real engagement.

Background reference: CNIL, using a generative AI system.

Explore this for our organisation - ORCHESTRATEUR.AI